

FAIRWINDS WOMEN'S GOLF ASSOCIATION

By-Laws

1. Purpose

The Fairwinds Women's Golf Association (FWGA) is established to provide women golfers of all handicap levels an opportunity to participate in a recreational golf league.

While offering competitive opportunities across various stratifications, the emphasis will be on having fun and fair play in a spirit of good fellowship and sportsmanlike conduct.

Play is governed by the FWGA Standing Rules, USGA Rules of Golf and FWGA Local Rules as established by the FWGA (as it applies to play at Fairwinds Golf Club). Members are expected to familiarize themselves with all the above rules and procedures.

2. Membership

A woman will be considered a member of the FWGA upon payment of the annual dues.

The Board reserves the right to limit the number of members in any given season in relation to the number of tee times made available by Fairwinds.

Members are welcome to bring a guest once a month on a space available basis, however, Members shall have priority and Guests will not be eligible for prizes unless the event is specifically designated as a member-guest.

The Board of FWGA will set dues on an annual basis. The Board will email the past year's membership no later than September 1st of each year to notify members of the dues for the upcoming golf season. Dues are to be paid to the Treasurer of FWGA no later than October 1st so that a member roster can be developed. Late applications for membership will be accepted after that point. Dues must be paid before a member can play in the league.

A roster of all members will be emailed to all dues paying members as of November 1st of each year. This list is for the sole purpose of communications between members and is not to be shared with anyone outside the FWGA.

There will be annual general meeting (AGM) of the membership no later than the last Thursday of March. The purpose of the meeting is to present a report from the Board of Directors, a year end financial statement, election of Board members and to receive feedback from the membership.

3. Governance of the FWGA

The FWGA will be governed by a Board of Directors elected for a two-year term at the Annual General Meeting.

The fiscal year of the association is April 1 – March 31. The Annual General Meeting will be held in March.

The Board is comprised of a President, Vice-President, Treasurer, and Secretary. The Board will have the power and responsibility to establish an annual budget, set dues, and establish and revise policies and standing rules.

The Board will meet as required giving one week's notice for any Special or General Meeting. Informal Meetings do not require notice to members and can be called by any of the officers at any time to discuss specific issues and resolve them in a timely manner.

There will be no maximum number of terms served. The Board will have the power to fill any vacancy on the Board until the next Annual General Meeting.

4. Duties of the Board of Directors

The President will be the General Executive Officer of the Association and will preside over all meetings. She will be an ex-officio member of all committees and represent the Association when necessary. She will appoint chairpersons for Standing Committees. Under her direction, the yearly budget will be prepared. The President will communicate regularly with the membership.

The Vice-President will be responsible for all duties assigned to the President in her absence or inability to act. The Vice-President will be responsible for organizing the Annual General Meeting and other social events throughout the year.

The Secretary will assist with the development of agendas and record the minutes of all board and Annual General Meeting and circulate as required. She will keep all records and post any notices.

The Treasurer will be responsible for the collection of membership dues. She will keep an accurate record of all expenditures, receipts, and invoices. She will prepare and submit financial reports to the Board of Directors meetings. She will maintain a computerized membership roster, updated at the beginning of each season and as new members join, and distributed to all members.

5. Standing Committees and non-voting ex-officio members

The Board may establish committees as needed for a one-year term. The committee chairs will be ex-officio members of the Board. Committees may include:

- Scoring and Handicap Committee
- Rules Committee
- Bi-county and other team play chairpersons
- Past-President
- Communications Coordinator

6. Nominating Committee

A Nominating Committee will be struck at the start of the fall golf season. It will be comprised of two of the officers of the board or two members nominated by the Board.

7. By-law changes

The By-Laws may be changed or amended at any Annual or Special Meetings of the membership or in an email vote by a simple majority. Notice of proposed changes and date of such meeting must be circulated two (2) weeks prior to the vote.

8. Standing Rules Changes

FWGA Standing Rules may be changed or amended by a majority vote of the Board of Directors.

9. Local Rules Changes

FWGA Local Rules should be reviewed, updated and re-posted to the FWGA website in order to stay current with any Rules Changes made and recommended by the USGA and/or the Florida State Golf Association (FSGA) or as deemed appropriate by the Rules Committee.